



To reduce the impact of COVID-19 on businesses, workers, customers, and the public, it is important for all employees to be screened for COVID-19 symptoms *before* they expose other workers. Through wellness screening, all ill employees, regardless of the source of the illness, are excluded from the work environment until a contagious disease can be ruled out.

People with COVID-19 have reported a wide range of symptoms varying from no symptoms to mild symptoms to severe illness. Symptoms may appear **2-14 days after exposure to the virus**. Screen all employees reporting to work for COVID-19 symptoms with the following questions:

- **Have you experienced any of the following in the last 24-48 hours?**
 - Cough
 - Shortness of breath or difficulty breathing
 - Fever
 - Chills
 - Muscle pain
 - Headache
 - Sore throat
 - New loss of taste or smell
 - Nausea or vomiting
 - Diarrhea
 - Congestion or runny nose
- **Have you been in close contact with a confirmed case of COVID-19 in the past 14 days?**
 - Being within 6 feet of a sick person (or a person who tests positive for COVID-19) for 10 minutes or longer
 - Being in direct contact with germs from a sick person with COVID-19 (e.g., being coughed on, kissing, sharing utensils, etc.)
 - Living in the same household as a sick person with COVID-19
 - Caring for a sick person with COVID-19

Any employee who has any of the COVID-19 symptoms or who is running a fever should be asked to leave the premises immediately and seek medical care and/or COVID-19 testing, per [Tennessee Department of Health](#) and [CDC guidelines](#). Symptoms should not be presumed to be seasonal allergies or sinusitis until COVID-19 has been excluded.

Employers should maintain the confidentiality of employee health information.